

**School Board Meeting Minutes
Griswold Community Schools
Monday, January 20, 2025**

The Griswold Community School District Board of Education met for the purposes of holding a public hearing on proposed plans and estimated cost of the high school gym floor replacement project on January 20, 2025 in the Conference Room. Roll call of board members present Scott Hansen, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith and Ryan Smith. Absent was Aaron Houser. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Secondary Principal Seth Lembke, Daric O'Neal from Alley Poyner Macchietto Architecture, Student School Board Representative BrookLynne Peterson, Counselor Amy Akers, Parent Ryan Askeland, and Brian, Lisa and Peyton Cook.

- **Presentation Of Proposed Plans And Estimated Cost** – O'Neal presented project information including the estimated cost of \$230,000. He reminded the Board that a public hearing is required for projects of this value in order to approve bids.
- **Public Input:** none.
- **Close Hearing** – Motion by R. Peterson to close the public hearing at 5:33 p.m. Seconded by Kirchhoff, motion carried all ayes.

Following the public hearing, the Griswold Community School District Board of Education met for their regular meeting on January 20, 2025 in the Conference Room. Board President Ryan Smith called the meeting to order at 5:33 p.m. Board Member Hansen read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."* Roll call of board members present Scott Hansen, Erika Kirchhoff, Rob Peterson, Scott Peterson, Don Smith and Ryan Smith. Absent was Aaron Houser.

- **Approval of Agenda:** Motion by R. Peterson to approve the agenda as amended with the addition of items #13 *Consider Approval of Specifications for Auditor Bids for Fiscal Years 2026, 2027, 2028*, #15 *Consider Approval of Fund Transfer*, and #16 *Consider Moving Date of the Regular March Board Meeting*. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** Ryan Askeland asked the Board to continue to explore work-based learning opportunities that offer school credit for students, as he has witnessed the value of these types of programs from students from other districts.
- **Superintendent's Report:** Henrichs noted the Corner Conference principals unanimously voted to increase admission prices for \$7 for adults and \$5 for students for the 2025-26 school year (*Griswold will continue to not charge our students for home events*) and highlighted items that impact education that were mentioned in the Governor's "State of the State Address."
 - **Thank You Card(s)** – none received.
 - **The Month in Review – Administration** – Elementary Principal Nigel Horton and Athletic Director Cole Cooper submitted written reports. Lembke reported that all 6-12 students recently attended a "Hope for Justice" presentation that addressed human trafficking and online safety and staff will attend a virtual training on this topic on Wednesday. He also provided comparative student academic performance data and attendance data.
 - **Board Learning Opportunities** – The Board recognized student, Peyton Cook, for the monthly board recognition award for being a leader amongst peers and a positive role model, particularly in volunteering with youth basketball. The Board selected a January recipient for the monthly recognition award. R. Smith provided the Board with a map of rural school district enrollment trends and a certified enrollment comparison for GCSD over the last five years. R. Smith also suggested that the Board use a "Parking Lot" for items that come up in discussion that are worthy of consideration but not relevant to agenda items.
- **Consent Agenda:** Motion by R. Peterson to approve the consent agenda with the additional bills of \$9,408.36 as presented.
 - Minutes of the Regular Meeting December 16, 2024
 - Financial Statements and Monthly Bills

○ **Personnel:**

- **Resignations:** Debbie Briles – Cook (effective at the end of the 2024-25 school year), Scott Robinson – MS Boys Basketball Coach, Stephane Meyer – MS/HS Paraprofessional (retroactive to January 10, 2025)
- **Early Retirement/Resignation:** Sandra Nelson – MS/HS instructional Coach/NHS Sponsor/8th Grade Leadership Sponsor (all effective at the end of the 2024-25 school year)
- **Transfer:** Erin Kelly – Elementary Para from 4 days/week to 5 days/week
- **New Hires:** DeAndra Davis – Elementary Paraprofessional (effective January 15, 2025), Bob Amos – Co-MS Wrestling Coach, Severin Ritter – Co-MS Wrestling Coach, Mary Christensen – MS/HS Paraprofessional (effective January 15, 2025)

Seconded by Kirchhoff, motion carried all ayes.

- **Gifts, Memorials, Bequests** – \$100 from the Tuesday Music Club for the 5th Grade Field Trip to the Symphony.

Old Business

- **Board Policies – Second Reading** – Motion by Kirchhoff to approve the Superintendent’s recommendation to waive the second reading and approve board policies 202.2, 202.3, 202.4, 202.5, 203, 204, 205, 213, 213.1. Seconded by Hansen, motion carried all ayes.
- **Concession Stand Relocation Update** – Daric O’Neal reported his engineering team needs to locate the existing sewer line to finalize project specifications and has sought Camblin Mechanical to assist in locating the line. O’Neal anticipates soliciting bids for the project towards the end of February. No formal action taken.

New Business

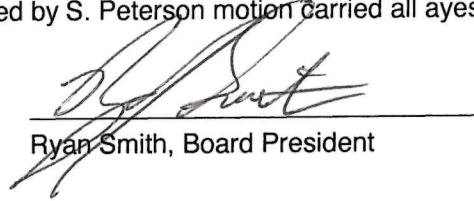
- **Consider Awarding Bid For High School Gym Floor Replacement Project** – As two competitive bids were received, motion by Kirchhoff to approve the lower bid from J Wood Sports Floor in the amount of \$164,000 to replace the High School Gym Floor. Seconded by R. Peterson, motion carried all ayes.
- **Consider Approval Of The 2024-2025 Individual Career And Academic Plan** – Akers highlighted revisions and elements of the Individual Career and Academic Plan. Some elements of the plan included students using “I Have a Plan Iowa” to create a 4-year registration plan that aligns with potential career goals, complete an interest inventory and portfolio to feature career options, have all students attend college visits each year they are in high school, host scholarship and college application completion days for seniors, and financial aid completion through ICAN. She also thanked the Board for their continued support in allowing her to give these experiences to students. Motion by Hansen to approve the 2024-2025 Individual Career and Academic Plan as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Approval Of Modified Supplement Amount (MSA) And Plan For Dropout Prevention And At-Risk Programs** – Motion by Kirchhoff to approve the Modified Supplement Amount (MSA) of \$174,050 and Plan for Dropout Prevention and At-risk Programs. Seconded by Hansen, motion carried all ayes.
- **Approval Of Chemical Application Specifications** – Motion by Hansen to approve the chemical application specifications as presented with the bids being due February 12, 2025. Seconded by S. Peterson, motion carried all ayes.
- **Discussion On 2025-2026 School Calendar** – Henrichs highlighted the proposed school calendar for 2025-2026 noting the start date of Monday, August 25th, potential breaks, and reinstated the 2-hour early releases during conference week with conference times moving up to 3:30-7:30 p.m. instead of 4-8 p.m. Board gave feedback on the calendar draft. No formal action taken.
- **Consider Approval Of Specifications For Auditor Bids For Fiscal Years 2026, 2027, 2028** – Motion by Hansen to approve the Auditor specifications for fiscal years 2026, 2027, and 2028 as presented. Seconded by R. Peterson, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 102, 206.01, 206.02, 206.03, 206.04, 207, 208, 208.E1, 401.01, 401.02, 401.06, 416, 501.09, 710.01R1, 710.01E1, 710.01E2. The Board discussed creating a new policy to address volunteer coaches.

- **Consider Approval of Fund Transfer** – Henrichs explained that \$13,845 of fundraising proceeds from the last three years were mistakenly deposited into the FFA Activity account instead of the FFA Scholarship account. Since this transfer would be between funds, board action is required. Motion by Hansen to transfer \$13,845 from the Activity fund to the FFA Scholarship fund as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Consider Moving Date of the Regular March Board Meeting** – Motion by S. Peterson to move the regular March board meeting from March 17th to March 24th at 5:30 p.m. in order to accommodate for a budget hearing. Seconded by Kirchhoff, motion carried all ayes.

Adjourn – Motion by Kirchhoff to adjourn at 6:44 p.m. Seconded by S. Peterson motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting February 17, 2025)



Ryan Smith, Board President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADVANTAGE ADMINISTRATORS	NICTRO Jan HRA Admin Fee	5.20
AGRILAND FS	Diesel fluid	220.59
AMAZON CAPITAL SERVICES	Supplies	662.51
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement/EOC Billing	3,413.14
BREATHTAKING ELEGANCE	Sympathy flowers	24.00
CAPPEL'S	Supplies	166.85
CENTRAL IOWA DISTRIBUTING, INC	Supplies	2,648.50
CITY OF GRISWOLD	Water/sewer	611.48
CRUNCHED, INC.	Subscription	546.01
EMS DETERGENT SERVICES	Repair	400.00
FASTENAL COMPANY	Supplies	578.88
FIRST NATIONAL BANK	Supplies/Registration	736.69
GLENWOOD COMM. SCHOOLS	Open enrollment/APEX	9,346.36
GREEN HILLS AEA	Social Worker	21,216.16
GRISWOLD AMERICAN	Minutes/claims/Notice	313.65
GRISWOLD COMMUNITY SCHOOL	NICTRO Jan PSF Payment	42.31
HORTON, NIGEL	Reimbursement	110.70
HYVEE FOOD STORES INC.	Foods class supplies	794.53
IOWA ASSOC. OF SCHOOL BOARDS	Registration	560.00
IOWA CHORAL DIRECTORS ASSN	Registration	360.00
IOWA HIGH SCHOOL SPEECH ASSOC	Registration	49.00
ISEBA	Medical Ins. Premium	788.51
J.Q. OFFICE EQUIPMENT INC.	Labor	215.83
J.W. PEPPER & SON, INC.	Music	231.59
JAECKEL, RYAN	Reimbursement	135.92
KLAI-Co Identification Products, Inc.	Parts	57.47
LEMBKE, SETH	Reimbursement	60.00
LOGRA LEARNING, LLC	Subscription	6,555.00
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS, LLC	Supplies	159.68
MCI	Long distance charges	54.10

MENARDS	Supplies	193.94
MIDAMERICAN ENERGY	Electricity	8,708.13
MIDWEST BUS PARTS, Inc.	Parts	80.77
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	217.50
PRESTON CARPENTRY	Snow removal	375.00
QUILL CORPORATION	Supplies	25.59
RED OAK COMM. SCHOOLS	Open enrollment billing	74,395.04
RIEMAN MUSIC	Equipment	79.98
SCHOOL NURSE SUPPLY, INC.	Supplies	220.90
SCHROER & ASSOCIATES PC	Audit costs	4,250.00
SOLVARIS NET LLC-TEXTCASTER	Subscription	354.41
SOUTHWEST VALLEY HIGH SCHOOL	Open enrollment billing	4,181.26
STANTON COMM. SCHOOL DISTRICT	Registration	75.00
TIGER MART	Gas/diesel	3,604.23
TRUCK CENTER COMPANIES	Supplies	14.58
VERIZON WIRELESS	Tablet line access	278.02
WEIRICH WELDING PLUS LLC	Steel	8.00
WELLS, RANDY	Reimbursement	73.28
WESTERN GOVERNORS UNIVERSITY	Tuition	4,025.00
WYMAN'S CARQUEST	Supplies	487.29
	Fund Total:	152,712.58

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	SILVER BACKDROP CURTAIN	17.38
BELT, RICHARD	OFFICIAL	120.00
BLOMSTEDT, JOHN	OFFICIAL	140.00
BROKAW, JACKIE	WINTER FORMAL SUPPLIES	148.64
BROTHERS, KEITH	OFFICIAL	140.00
CMC NEPTUNE LLC	SERVICE 7/2025-7/2026	1,620.00
COOPER, COLE	OFFICIAL	240.00
CRAWFORD, TOBI	JAZZ CHOIR CLINICIAN	227.00
DANNCO INC	WR SUPPLIES/TR SUPPLIES	3,208.40
FIRST NATIONAL BANK	SUPPLIES/COFFEESHOP SUPPLIES/MUSICAL	1,550.33
GRISWOLD AMERICAN	1 YR-FFA	35.00
HYVEE FOOD STORES INC.	COFFEESHOP SUPPLIES	6.01
IRLBECK, DARRIAN	OFFICIAL	265.00
JOHNSON, BOB	OFFICIAL	140.00
LEFEBER, STEVE	OFFICIAL	415.00
LOFTUS, CHRISTOPHER	OFFICIAL	265.00
MCCREADY, BRIEN	OFFICIAL	140.00
MENARDS	GREENHOUSE SUPPLIES	212.32
NAHNSEN, JOHN	OFFICIAL	140.00
NATIONAL FFA ORGANIZATION	JACKETS/SUPPLIES/2 FFA JACKETS	1,110.00
OUTFITTERS PLUS OUTLET STORE	FFA SHIRTS/WR SWEATSHIRTS	2,355.20
PELZER, CASEY	OFFICIAL	140.00
REED, HERSHEL	OFFICIAL	120.00
RIEMAN MUSIC	RESALE	101.85
RODGERS, CHAD	OFFICIAL	120.00
STEINBECK & SONS, INC.	GREENHOUSE HEAT	357.00
SWEENEY, ROBERT	OFFICIAL	140.00
TURNER, PHIL	OFFICIAL	240.00
TURNER, TIMOTHY	OFFICIAL	120.00
TURNER, TRENT	OFFICIAL	120.00
VICTOR, KARA	COFFEESHOP SUPPLIES	17.51
WHITEHILL, KEVIN	OFFICIAL	120.00
WOHLERS, KEITH	OFFICIAL	140.00

WRIGHT, THOMAS

OFFICIAL

140.00

Fund Total: 14,371.64

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ALLEY POYNER MACCHIETTO ARCHITECTURE, INC	Design services	8,800.00
FP MAILING SOLUTIONS	Postage machine lease	171.00
GRISWOLD COMMUNICATIONS	Internet/phone	1,363.02
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	2,639.94
TRUCK CENTER COMPANIES	Repairs	3,787.57

Fund Total: 16,761.53

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
CAMBLIN MECHANICAL	Compressor replacement	10,025.00
EDLIO, LLC	Website contract	2,666.66
EMBARK IT, INC.	Para laptops	16,935.50

Fund Total: 29,627.16

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ANDERSON ERICKSON DAIRY	Dairy products	1,863.29
BIMBO BAKERIES USA	Bread products	637.30
HYVEE FOOD STORES INC.	Dairy free milk	4.97
MARTIN BROTHERS	Food/supplies	12,627.82
RAPIDS WHOLESALE	Supplies	84.65

Fund Total: 15,218.03

TOTAL EXPENDITURES: 228,690.94